

A meeting of the Board of Directors and the Advisory Board of The East Hampton Neighborhood House Association was called to order at 4 P.M. on Wednesday, March 29, 1989, by Richard Herrlin, president of the Board, with the following present:

Board of Directors

Ms. Adria Freedman  
Mrs. Selah Lester  
Mr. Richard Herrlin  
Mrs. John B. Usher, Jr.

Advisory Board

Mrs. Louis Edwards  
Mrs. George Starke  
Mrs. Gerald Field

Mrs. Penney Greene - Resident Director  
Mrs. Francis Graham - Nursery Group

Minutes of the October 1988 meeting were read and approved. Due to the absence of the treasurer Sheila Downs, and Michael Helm investment chairman - no financial reports were read.

Mr. Herrlin reported that the annual appeal letter would be sent out this weekend by Sue Grant.

A letter was received from Maidstone Club manager - Mr. Hartnut Hofacker with reference the our golf day which is held at the Maidstone Club in the Fall of each year. Mrs. Usher was instructed to reply to the letter (which is attached to these minutes along with the reply).

Mrs. Greene and Mr. Herrlin reported that the Fire Marshall had inspected the building and listed the things which must be complied with - i.e. - fire doors on the entrance to the upstairs apartment and the entrance from the meeting room to the kitchen - a metal panel on the door (on the kitchen side) of the door between the kitchen and the library. Mrs. Greene reported that she had an estimate from Herbert Anderson to do this work - on motion made and seconded it was voted that she be authorized to go ahead with the work. Along these lines Mrs. Usher reported that a letter had been written to the company that had installed the drapes in the main hall and meeting room asking for a letter stating that they were fire-retardent or fireproof. A temporary permit has been issued for us to continue operating until the required work was completed.

A price for doing the floors of the Main Hall and the Meeting Room will be obtained - motion was made and seconded that when a reasonable price was received the work would be done.

Mrs. Graham reported that Darlene Ribgy had given up as a Nursery Group assistant and that Joanne Gatlin had replaced her.

The matter of the downed pole was brought up again - Mrs. Greene was authorized to call the Telephone Company with reference to replacing the pole and if that was not effective contact someone else to do the replacement and install the necessary light on same.

It was voted that petty cash in the amount of \$50.00 per month be made available to the Resident Director to make the purchase of cleaning supplies at the best possible prices possible.

There being no further business the meeting was adjourned at 5:45.

Secretary

Mrs. Greene reported that the telephone was being used for distance calls during wedding reception, etc. After discussion Mrs. Greene was asked to contact the Telephone Company looking toward some remedy to this situation.