

THE EAST HAMPTON NEIGHBORHOOD HOUSE ASSOC.

92 THREE MILE HARBOR ROAD
EAST HAMPTON, NEW YORK 11937

November 12, 1992

Avis S. Usher
19 Pleasant Lane
East Hampton, NY 11937

Dear Avis:

In an effort to provide you with a breakdown of salaries per your request I have come up with the following table.

BREAKDOWN OF WAGES BY DEPARTMENT FOR YEAR ENDING 5/92

DEPARTMENT	GROSS WAGES	NET WAGES
Nursery	\$29,000.00	\$23,710.41
Treasurer	\$ 1,500.00	\$ 1,500.00
Director	\$12,700.00	\$10,122.95
Maintenance	\$ 550.00	\$ 507.88
Totals	\$43,750.00	\$35,841.24

Note 1: Nursery includes 4 employees as we had 1 teacher and 3 assistants in one session.

Note 2: In an effort to provide the community with expanded services this year we are offering 2 sessions because of the increased demand. We will experience a considerable increase in the salary for the Nursery group as we now have 5 employees with 1 employee (the teacher working all day. We also will have a considerable increase in the receipts due to the expansion of the services offered.

Note 3: Payroll is currently running approximately \$2,650.00 (gross) every 2 weeks: This is comprised of 4 assistants at 40 hours at \$10.00 per hour which is \$1,600.00 every 2 weeks, and the teacher getting 70 hours every 2 weeks at \$15.00 per hour or \$1,050.00 every 2 weeks. I am currently anticipating that payroll will be \$61,000.00 for the year comprised of \$46,000.00 for Nursery and \$15,000.00 for other.

Note 4: Anticipated revenues from Nursery will be approximately \$34,200.00 based on the current enrollment.

I hope this is useful for you and should you require further information please feel free to give me a call.

Sincerely,


Steve Graham

cc: Richard B. Herrlin